

GOVERNMENT OF MAHARASHTRA STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI



8th Floor, New Excelsior Building, A.K. Nayak Road, Fort, Mumbai 400 001.

E-Mail-maharashtra.cetcell@gmail.com Website -www.mahacet.org Telephone No. - 022-22016157/53 022-22016159

First Year Undergraduate Technical Courses in
Engineering and Technology (4 Years) & Master of
Engineering and Technology (Integrated 5 Years)

Admissions A.Y. 2023-24

User Manual - English

To fill application form is available on following link

https://fe2023.mahacet.org/

Technical Helpline Number (09:00 AM to 07:00 PM) +91-9175108612, 18002103111

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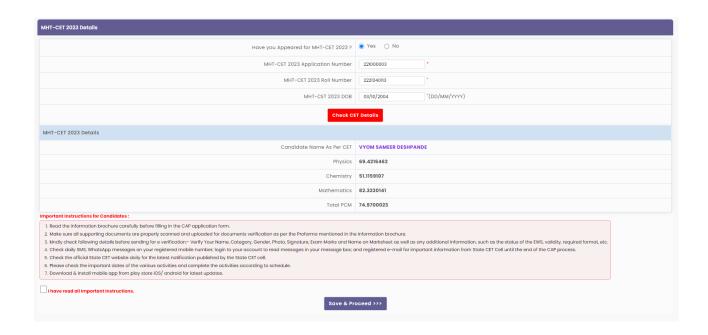
New Registration

Click on New Registration button to fill Application form.



Entrance Exam Details

Select your Eligibility exam if you have appeared.



Enter details of MHT CET 2023 – PCM group only.

MHT-CET 2023 Details							
Have you Appeared for MHT-CET 2023 ?	○ Yes ● No						
Have you Appeared for JEE (Main) 2023 conducted by NTA?	○ Yes ● No						
Are You Foreign National / NRI / PIO / OCI / CIWGC ?	○ Yes ● No						
Are You / NEUT / JKSSS / PMSSS Candidate ?	○ Yes ● No						
Qualifying Exam	○ HSC ○ Diploma in Engineering & Technology ○ D.Voc.						
Important Instructions for Candidates :							
1. Read the information brochure carefully before filling in the CAP application form.							
2. Make sure all supporting documents are properly scanned and uploaded for documents verification as per the Proforma mentioned in the information brochure.							
3. kindly check following details before sending for e verification:- Verify Your Name, Category, Gender, Photo, Signature, Exam Marks and Name on Marksheet as well as any additional information, such as the status of the EWS, validity, required format, etc.							
4. Check daily SMS, WhatsApp messages on your registered mobile number; login to your account to read messages in your message box; and registered e-mail for important information from State CET Cell until the end of the CAP process.							
5. Check the official State CET website daily for the latest notification published by the State CET cell.							
6. Please check the important dates of the various activities and complete the activities according to schedule.							
7. Download & install mobile app from play store iOS/ android for latest updates.							
☐ I have read all Important instructions.							
Save & Proceed >>>							

Candidates who have not appeared for MHT CET 2023 Examination are required to appear one of the eligibility examination from below in order to fill the application form.

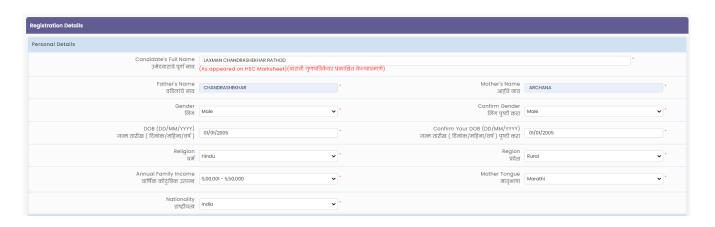
Diploma in Engineering & Technology candidates kindly note that, This is first year in Engineering CAP Registration Process.

Note: Candidates those who want to apply under the candidature type Foreign National / NRI / PIO / OCI / CIWGC must register on the FCR Portal as per the proposed Rules. To Register use the following Link -https://fn.mahacet.org/

After filling information Click on the check box and "Save and Proceed" button.

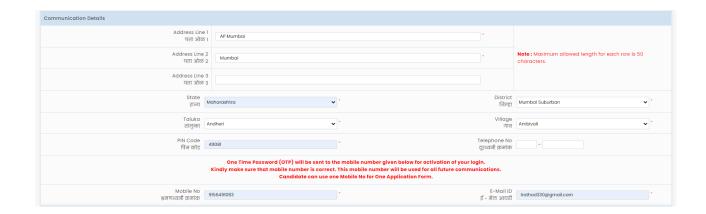
Registration Details

Personal Details: Enter your Full Name as per HSC Mark sheet). Enter Father's Name, Enter Mother's Name, Choose Gender, Confirm Gender, DOB (DD/MM/YYYY), Religion, Region, Choose Annual Family Income, Mother Tongue, Nationality



Communication Details:

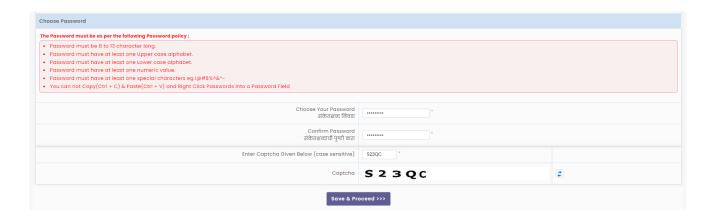
Enter your communication address, Mobile Number and Email Address.



Choose Password:

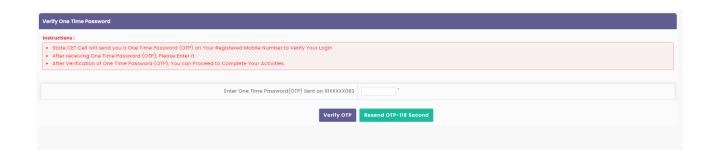
Enter your password as per the instruction and confirm same. Then enter Captcha as shown in below image. If Captcha is not visible or difficult then, please click on reset button to change the Captcha Image.

After filling all above information Click on "Save and Proceed" button.



Mobile Number Verification

OTP will be sent on Mobile number, which is entered by you in previous step, Check the SMS box the and enter the OTP and click on 'Verify OTP' to Confirm entered mobile number.



Application ID Generation

After mobile number verification, Unique Application ID will be displayed on screen.



Note the Application ID for future reference and click on "Proceed to Complete Application Form" button to Login application ID.

Registered Candidate Sign In

Enter Application ID and Choose Password and click on Sign In button.



If candidate unable to login his/her application from, click on "I can't Access my Account" to reset the Password or to know the Application ID.

Select Scrutiny Mode

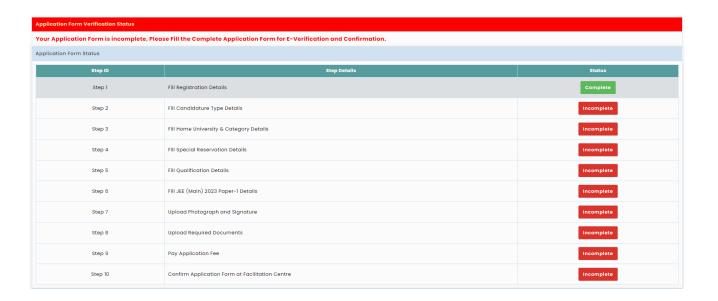
Select Scrutiny mode as per your convenience.



Candidate Dashboard

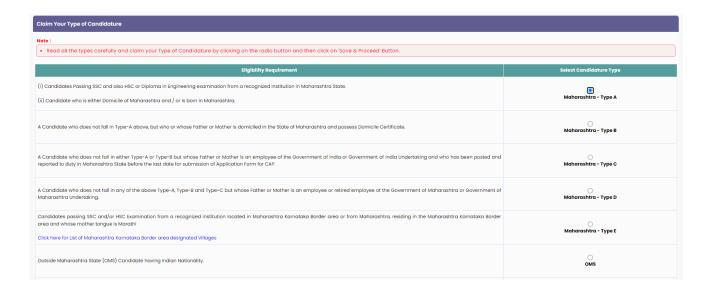
There are total 10 Steps which are required to be completed, to complete application form candidate needs to click on incomplete button of Step 2.

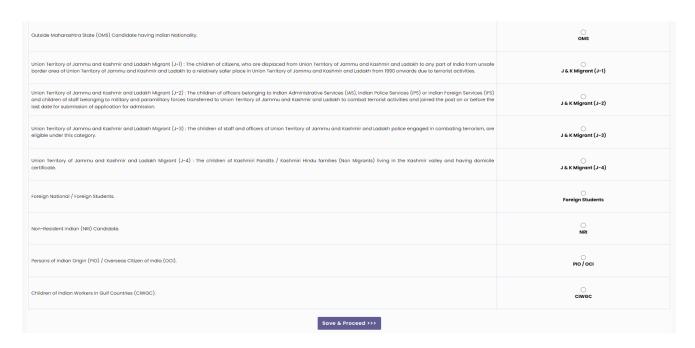
Application status and Important Instruction will be displayed under "Application form Verification Status" as shown below.



Select Your Candidature Type

Read the instruction given below and Claim Your Type of Candidature. For more detailed information Read Information Brochure Available on home of registration.

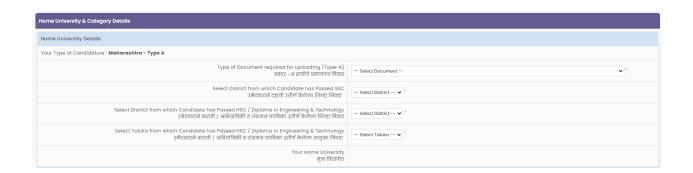




Select your Candidature type and Click on "Save and Proceed" button.

Home University & Category Details

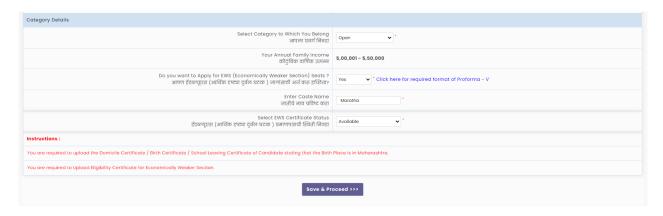
Based on Candidature type Home University & Category Details will be displayed. For Candidature type A below information (Question) will be displayed.



Select Document for Type-A, Select District from which Candidate has Passed SSC, Select District from which Candidate has Passed HSC / Diploma in Engineering & Technology, Select Taluka from which Candidate has Passed HSC / Diploma in Engineering & Technology based on above information "Your Home University" will be displayed.

Category Details

Select Category to Which You Belong, based on Category applicable documents and benefits will be displayed.



Select EWS status "Yes" if you want to apply under EWS otherwise select "No". Enter your caste name and click on "Save and Proceed" button.

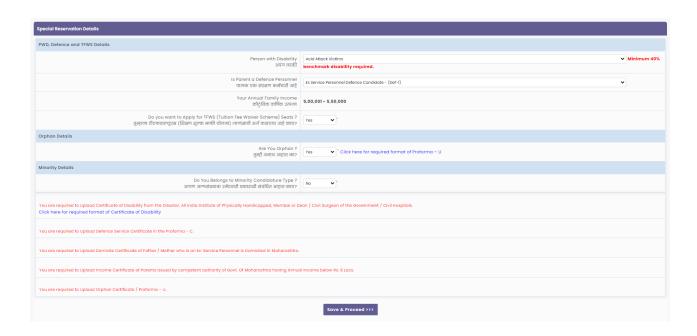
Special Reservation Details

PWD, Defense and TFWS Details

If you have Minimum 40% disability Certificate, Select Your Disability type from given dropdown otherwise select "Not Applicable". If candidates' parent is in defense or retired from defense, then Select Defense type otherwise select "Not Applicable".

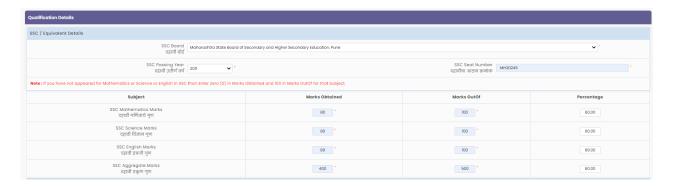
If you want to apply under TFWS (Tuition Fee Waiver Scheme). Select "Yes" otherwise select "No" - Valid Income certificate required If candidate is Orphan, then Select "Yes" otherwise select "No" (Proforma U) required. Select your Minority Type if candidate belongs to Minority Candidature Type otherwise select "Not Applicable."

Read Information Brochure for more detailed information.



Qualification Details SSC/Equivalent Details

Select SSC Board, SSC Passing Year, and SSC Seat Number and enter Marks obtained and Marks out of.



HSC / Equivalent Details

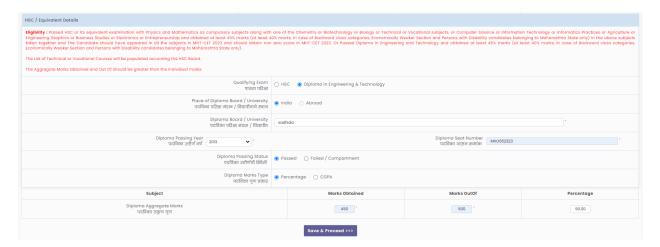
Read all Instruction carefully before filling HSC details. Select Qualifying Exam, Place of HSC Board and HSC Board. Candidate Passing HSC in year 2023 are not required to fill marks manually as they can fetch marks directly by entering following details. Select HSC Passing Year, Enter HSC Seat Number and Enter Candidate's Mother Name & Candidate's Name then click on "Get HSC Details".

After entering all information recheck in formation and click on "Save and Proceed" button to proceed.

HSC / Equivalent Details										
Eligibility: Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects, or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies or Electronics or Entrepreneurship and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2023 and should obtain non zero score in MHT-CET 2023. Or Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only).										
The List of Technical or Vocational Courses will be populated according the HSC Board.										
The Aggregate Marks Obtained and Out Of should be greater than the individual marks.										
Qualifying Exam पात्रता परिक्षा										
Place of HSC Board बाराची परिक्षा मंडळाचे स्थान										
HSC Board arratifal বার্ট Maharashtra State Board of Secondary and Higher Secondary Education, Pune										
Note: If the concerned Board of HSC has corrected the Marks in rechecking / Verification / awarded marks for Sports and these marks are added in Total as well as percentage.										
HSC Passing Year बाटावी उत्तीर्ण वर्ष	•		HSC Seat Number बारावीचा आसन क्रमांक		*					
Candidate's Mother Name as on HSC Marksheet		•								
Candidate's Name as on HSC Marksheet उमेदवाराचे वारावी गुणपत्रिकाप्रमाणे जाव				•						
Get HSC Data										
HSC Passing Status बारावी उत्तीर्णची स्थिती										
Note: If you have not appeared for Chemistry in HSC then enter Zero (0) in Marks Obtained and enter 100 in Marks OutOf for that Subject.										
Subject		Marks Obtained	Marks OutOf	Percentage						
HSC Physics Marks बारावी भौतिकशास्त्र गुण		•	•							
HSC Mathematics Marks बाराची गणिताचे गुण		•	•							
HSC Chemistry Marks बाटावी टसायनशास्त्र गुण		•	•							
Select Subject in which You Got Maximum Percentage of Marks HSC Not Applicable Marks										
HSC English Marks बारावी इंग्रजी गुण		•	•							
HSC Aggregate Marks बारावी एकूण गुण		•	•							
	Save 8	& Proceed >>>								

Diploma Details

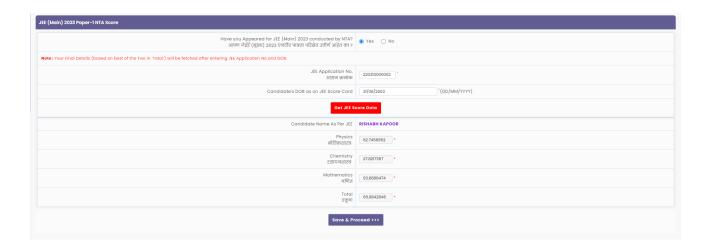
To enter Diploma Details, select "Yes" and select Diploma Marks Type enter Marks Obtained and Marks Out Of Otherwise Select No.



JEET 2023 Details

If you have appeared for JEE 2023 then select Yes otherwise select No.

Enter your JEE application No and DOB and click on Get JEE Score Data to fetch details.

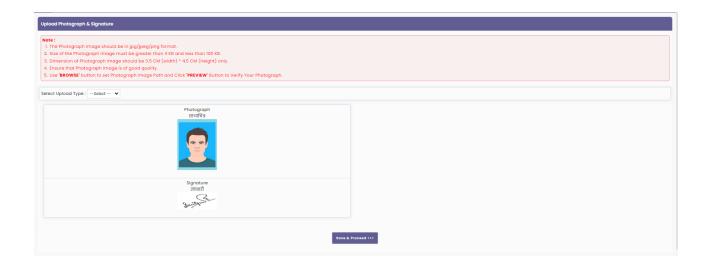


Click on "Save & Proceed" button.

If candidates unable to fetch their JEE 2023 score kindly contact support.

Upload Photograph & Signature

Read the instruction given below and select Upload type >> select File>>click on Crop>>select area>>>click on Crop>>upload by following mentioned step candidate needs to upload the PHOTO and Signature.

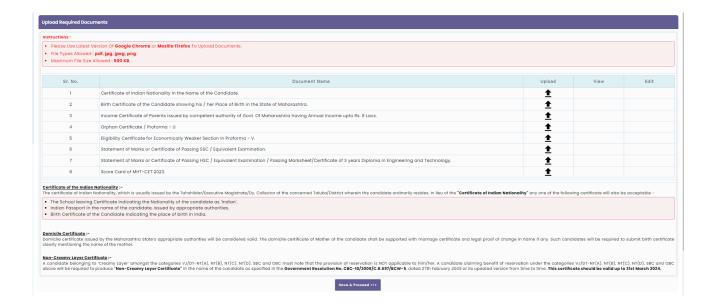


After uploading both (Photo and Signature) click on "Save & Proceed" button.

Upload Required Documents

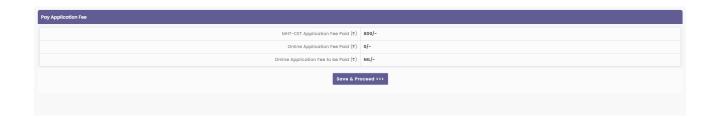
As per the selection made by candidate in previous steps from 1 to 7, candidate asked to upload the respective documents. To upload the documents, follow the step.

Read all the instruction given on screen.



Application Fee Cart

As per rules mentioned in the information brochure application fee will be displayed, select the check box, and click on "Proceed to Payment" and pay the application fee using available Payment method.



Candidate those who have paid fee at the time of MHT CET 2023 Registration are not required to pay CAP Registration Fee as per the rule.

Print Application Form

After successful payment candidate can print the application form.



Edit Application form

After submission of application form if candidate want to edit the application Candidate required to Send Grievance.

Send Grievance will be available post verification of application form.

Physical Verification of Application form

It is mandate to candidate for those who have selected verification mode as Physical he/she needs to Visit any nearest Facilitation centre with all original document for Verification of your application form.

Only verified application forms will be considered for CAP admission process.

Edit application form after Verification

It is mandate to candidate for those who have selected verification mode as Physical to make any edit in confirmed application form Candidate needs to visit respective FC.

Edit the application form as per required and upload the documents and reverify the application form